

Toileting Safeguarding Policy

1. Purpose

This policy aims to ensure that toileting support for pre-primary children is provided in a manner that protects their dignity, supports their independence, and maintains a high standard of hygiene and safety.

2. Scope

This policy applies to all staff who assist or supervise pre-primary children during toileting routines, as well as to the design and use of toilet facilities within early childhood learning environments.

3. Policy Statement

Constantiaberg Pre-Primary School recognises the need for age-appropriate, private, and hygienic toileting facilities and procedures in the pre-primary phase. We are committed to ensuring that all toileting support is carried out respectfully, safely, and in alignment with safeguarding best practices.

4. Responsibilities

Staff are responsible for assisting children in a way that upholds their dignity and promotes their growing independence. They must remain vigilant, maintain appropriate boundaries, and communicate clearly with children.

Supervisors must ensure facilities are suitable for pre-primary learners and monitor staff compliance with this policy.

Parents should be kept informed of any toileting concerns or accidents, and their guidance or preferences should be respected when appropriate.

The Designated Safeguarding Officer (DSO) is responsible for overseeing toileting protocols and addressing any related safeguarding concerns or incidents.

5. Procedure

Toileting must take place in child-sized, private toilet areas that allow for both independence and supervision, as needed.

Under no circumstances should pre-primary learners share bathroom facilities with significantly older children.

Children who require assistance must be supported with sensitivity and respect.

Support should be communicated clearly and gently, with encouragement given to help the child manage as much of the process independently as possible.

Any accidents or incidents must be logged and shared with parents as appropriate, and facilities must be cleaned promptly to maintain hygiene.